

SPECIAL  
POINTS OF  
INTEREST:

- New Good Catch form
- Leadership
- NEW  
“BRILLIANT”  
Spotlight

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## Good Catch Observation Form

A **NEW** Good Catch Observation Form is now being used. Same definition but the new form is to promote the intended positive spin on submitting your observations. It is available to “in-house” personnel on the NAVFAC NW Safety Portal and to our contractors on the NAVFAC NW Safety Shack site:

<http://go.usa.gov/3ZWwH> (case sensitive).

*A “Good Catch” is when a person recognizes something **UNSAFE** before any person, property, or item is damaged.*



## NAVFAC Northwest Personnel Changes

### “WELCOME ABOARD”

**NAVAL FACILITIES ENGINEERING COMMAND NORTHWEST ARRIVING  
CAPTAIN MATTHEW ANDERSON, CEC, USN  
EXECUTIVE OFFICER**

CAPT Anderson and his family have returned to the Northwest from Naval Station Norfolk, VA. This will be his third assignment in the great Pacific Northwest (previously at Adak, Alaska and NSE).



#### **INSTALLATION PUBLIC WORKS DEPARTMENT OFFICER**

Naval Station Everett - LCDR Brad Coleman

Naval Air Station Whidbey Island - CDR Allen Willey

#### **INSTALLATION FEAD OFFICER**

NBK - Bremerton - LCDR Matt Lenzer

NBK - Bangor - LCDR Ross Pitcairn

Naval Station Everett - LTJG Andrew Roley

## Safety Focus - Paying attention

Over the last six months, we have experienced an increase in mishaps - the majority due to the failure of the individual(s) paying attention to their surroundings and following established policy and procedures. Unlike other NAVFAC commands, we have been fortunate and not had a fatality associated with these mishaps but personnel were seriously injured and away from work for a number of weeks to months.

Part of the safety culture is to provide a safe workplace and have personnel go home the same way they arrived in the morning; the only way this can be achieved is through each person doing their part to ensure they are following all established safety policy(s) and procedures and having the courage to step up when they see someone committing an unsafe act (despite who they work for) or discover a hazard.

It is the responsibility of EVERY person to stop unsafe work practices. Do your part every day.



## Contract Safety Audits - Trends

High Risk Plans: Ratings on the APP Audit of the Plans section will be lower if **ALL** elements of a plan are not included.

The following have been noted trends from July to September 2016:



- SSHO's continue welcoming the audit and suggestions to improve in the future.
- SSHO's are dedicated to the safety of all personnel on their worksites.
- Creative Safety Incentive programs. See "Brilliant" section.



- Ongoing trend on not following the "basic minimum outline" in EM385 Appendix A for APP's. This has led to Contractors missing several areas of required information in their APP's ("shall" - "at a minimum"...).
- A LOT of copying and paste from the EM385 ("parroting"), old APP's or OSHA site. The APP is the COMPANY Plan...not OSHA's or EM385-1-1.
- Extraneous "information" - plans included that do not apply to that worksite. If not being done - annotate as such (i.e. N/A)
- High Risk areas missing required elements (i.e. Fall protection, HECP, etc.); outdated references.
- Failing to conduct Safety Brief prior to entering a site and/or have a Sign-In sheet as required by EM385.

Many of these trends are easy fixes and preventable by following the requirements outlined in the EM385 and UFGS.



## “BRILLIANT” Spotlight

The “Brilliant” Spotlight this quarter goes out to **Nova** and **PentaCon, LLC** for their innovative Safety Incentive Programs.

**PentaCon LLC** uses three variables for personnel to be awarded points, “Base points, Star Points, and Lotto to Learn”.

Base points = no lost time for month/year and no recordable injuries for the month.

Star points = CPR/First Aid certified, conducting “Toolbox Talk”, etc.

Lotto points = completing monthly scratch off cards (questions)

**Nova** uses a **CHIPS** program (**C**onstruction **H**azards & **I**njury **P**revention **S**ystem)

Every eligible employee earns a certain \$\$ amount each day observed working safely. CHIPS is also used for “On the Spot Recognition” to those who have demonstrated exceptional safety performance.

HOWEVER - personnel with both companies can lose their points too...

Keep thinking out of the box everyone and you may be the next “BRILLIANT” Spotlight!

### Reminder on Fall Protection Training



FOR **ALL Contracts** that were solicited **AFTER November 2014**:

“Note: Eighteen (18) months from the effective date of this manual, acceptable Competent Person for Fall Protection training shall be a **MINIMUM** of 24 hours, with a combination of formal classroom training and practical applications. All training shall be documented”.

EM385-1-1 30 NOV 2104, Section 21.C.04.a.note

As of **May 2016**, online training is no longer accepted.

**DON'T EXPOSE YOURSELF  
(TO DANGER)**

**STAY BEHIND  
THE YELLOW LINE**



**Naval Facilities Engineering  
Command Northwest**

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**The NAVFAC Northwest Safety Team is committed to ensuring our workers go home each night to their family and friends through a proactive “putting prevention into practice” program and making Safety #1.**

**Command OSH: Mark Hurst**

**Contractor Safety Manager: Teresa Barnet**

**SSM NBK Kitsap: Eric Davis**

**SSM NASWI/NSE: Michael Widener**

**Admin Support: Karla King**